

**CrossState Chapter Bylaws - Effective February 13, 2020**

Bylaws of the \_\_\_\_\_ Chapter of CrossState Credit Union Association (CrossState).

**Article I, Name and Purpose**

**Section 1, Chapter Name**

The name of this Chapter of CrossState shall be \_\_\_\_\_.

**Section 2, Chapter Purpose**

This Chapter has been created by CrossState pursuant to the bylaws of CrossState. The purpose of this Chapter is to promote cooperation and credit union development, and cultivate advocacy awareness for the benefit of CrossState, affiliated credit unions, and consumers.

**Article II, Chapter Membership**

**Section 1, Eligibility for Chapter Membership**

A credit union must be a member or associate member with CrossState to join this Chapter. Non-affiliated credit unions may participate in the Chapter which provides for Chapter meeting attendance only. Associate and non-affiliated credit unions are excluded from voting and prohibited from serving in a Chapter official capacity.

**Article III, Chapter Meetings**

**Section 1, Annual and Regular Meetings**

This Chapter shall hold an Annual Meeting to elect Table Officers and Directors. Other regular and routine meetings shall be held as determined by the Chapter.

**Section 2, Minutes**

A copy of the minutes of all meetings shall be submitted to CrossState no later than thirty (30) days after each meeting.

### **Section 3, Voting**

Elections shall be by ballot or in such manner as representatives present may desire. Each member credit union shall be entitled to one vote. Associate and non-affiliated credit unions will not maintain voting rights.

## **Article IV, Officers & Elections**

### **Section 1, Officers and Elections**

Each Chapter shall have the option of electing its governing body. CrossState shall be notified within thirty (30) days.

### **Section 2, Qualifications of Table Officers and Board of Directors**

A Table Officer and Director of this Chapter must be an employee or volunteer of a credit union that is affiliated with CrossState.

At the Annual Meeting each year the Chapter shall elect a President, Vice President, Secretary, and Treasurer for the next year. The office of Secretary and Treasurer may be held by one and the same person.

The chapter member credit unions may also elect a Chapter Board of Directors, the number of which shall be determined by the Chapter. The term of office for directors shall be three (3) years.

### **Section 3, Vacancy in Office**

A Table Officer or Director vacancy will be filled by a simple majority vote of those Table Officers or Directors present and voting at a regular or special meeting of the Chapter. The person(s) selected will serve the remainder of the unexpired term of the vacated office and shall meet the qualifications set in Article IV, Section 2 of these Bylaws.

### **Section 4, President**

The President shall preside at all meetings of the Chapter and shall perform all duties customarily appertain to the office of President.

## **Section 5, Vice President**

The Vice President shall have and exercise all the powers, authority, and duties of the President during the absence or disability of the President. If the President resigns or dies, the Vice President will automatically succeed to the office of President.

## **Section 6, Treasurer**

The Treasurer shall be responsible for reporting the financial activity of this Chapter to CrossState, the custodian of this Chapter's funds.

## **Section 7, Secretary**

The Secretary shall prepare and maintain correct records for all meetings, give or cause to be given proper notice for all meetings, and perform such other duties as directed by the chapter credit union members. The Secretary shall forward CrossState a copy of: (A) notice of all Chapter meetings at least seven (7) days prior to the meeting; (B) regular and special meeting Chapter minutes within thirty (30) days after the meeting; and (C) Chapter election results reflecting the names, addresses, and credit union affiliation of all persons elected, within ten (10) days of any election.

## **Article V, Finances**

### **Section 1**

The operating expenses of this Chapter may be defrayed by dues assessed against all Chapter credit unions at a rate determined by a majority vote of Chapter member credit union representatives. Additionally, funds may be raised by club fundraising activities or meeting attendance charges.

### **Section 2, Maintenance of Finances**

CrossState will maintain all chapter finances. The Chapter will adhere to receipt, disbursement, or other financial or transactional guidelines as established by CrossState.

### **Section 3, Dues**

If the Chapter assesses dues, billing for dues shall be sent by the Treasurer to each credit union.

## **Article VI, Amendments**

### **Section 1, Amendment of Bylaws**

These bylaws may be amended by a majority vote of the representatives present at any regular or special Chapter meeting, provided that no amendment shall be permitted which conflicts with the bylaws of CrossState. The Chapter shall submit the amendment to the CrossState Board within thirty (30) days of approving a bylaw amendment.

### **Section 2, CrossState Bylaws Supersede**

It is not the intent of these bylaws, or any amendment thereto, to supersede the bylaws of CrossState, and if there is any conflict, such conflict shall be resolved in favor of the CrossState bylaws.